## GOVERNMENT OF ANDHRA PRADESH A B S T R A C T

Establishment – PR & RD Department – Smt.Merlyn Kavitha, Joint Secretary, PR & RD Department – Retired from service on 30.11.2013 AN on attaining the age of superannuation of 58 years - Surrender of Earned leave And leave on Half Pay for encashment – Permission accorded – Orders – Issued.

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## PANCHAYAT RAJ AND RURAL DEVELOPMENT (OP.I) DEPARTMENT

G.O.Rt.No: 237

Dated: 07.02.2014
Read the following:-

- 1. G.O.Ms.No.234, Fin & Plg.(FW.FR-1)Dept., dated 27-10-1998.
- 2. G.O.Ms.No.154 Fin (FR.I) Dept, dt. 04.05.2010
- 3. G.O.Rt.No.232, Fin.(FR.I) Dept., dt. 16.09.2005.
- 4. Application from Smt.Merlyn Kavitha, Joint Secretary, Retd. dt.30.01.2014.

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# ORDER:

In the reference 2<sup>nd</sup> read above, Smt.Merlyn Kavitha, Joint Secretary, who retired from service on 30.11.2013 AN on attaining the age of superannuation has requested for sanction of final surrender of encashment of Earned Leave as per her eligibility.

- 2. In terms of orders issued in G.O.1<sup>st</sup> to 3<sup>rd</sup> read above, permission is accorded to Smt Merlyn Kavitha, Joint Secretary, who has retired from service on 30.11.2013 AN on attaining the age of superannuation, to surrender her Earned leave (298) days and HPL (2) days available at her credit as on the date of retirement. Sanction is also accorded for encashment of leave salary and allowances in lieu of the above leave surrender.
- 3. Certified that, the above surrender of leave on Half Pay and Earned Leave not exceeded (300) days (i.e. Earned leave 298 days + HPL for 02 days)
- 4. The Panchayat Raj & Rural Development (OP.III) Department are requested to draw and disburse the amount sanctioned in Para (1 & 2 ) above to the Officer.
- 5. Necessary entries are made in the Service Register of the individual.

### (BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

### V. NAGI REDDY

PRINCIPAL SECRETARY TO GOVERNMENT(PR)

To

Smt.Merlyn Kavitha, Joint Secretary, PR & RD Department(Retd.) PR & RD Department.

Copy to:

The PR & RD (OP.III) Dept.
The Dy. Pay & Accounts Officer,
Secretariat Branch, Hyderabad.
The PAO – Hyderabad.
The Accountant General, A.P. Hyderabad.
SF/SC.

//FORWARDED::BY ORDER//

**SECTION OFFICER**